According to the 2016-2017 Rio Arriba County 4-H By-Laws each club must submit an official club secretary book, including business meeting minutes and attendance, and a year-end club report in order to remain a club in good standing for the coming 4-H year.

DUE IN EXTENSION OFFICE - SEPTEMBER 30
CLUB: $\qquad$ YEAR: 20 $\qquad$ $-20$ $\qquad$
Club Organizational Leader(s):
Name $\qquad$ Phone: $\qquad$
Email: $\qquad$
Name $\qquad$ Phone: $\qquad$
Email: $\qquad$
Total Number of Enrolled Members as of First Monday in March $\qquad$
(Verified by Extension Office)
Senior Members: $\qquad$ Novice Members: $\qquad$
Junior Members: $\qquad$ Cloverbud Members: $\qquad$
Total Number of Enrolled Adult Volunteer Leaders: $\qquad$

Adult Volunteer Leader Trainings Attended by Leaders: (Check all that apply)
$\qquad$ New 4-H Year Leader Training
Shooting Sports Leader Certification
$\qquad$ NM 4-H Leader's Forum
$\qquad$ Western Regional Leader's Forum
_County Leaders Forum
__O Other (please specify)

Properly completed and turned in to the Extension Office (Date of Submission Recorded by Extension Office)

1. CURRENT YEAR 4-H CLUB SECRETARY'S BOOK: $\qquad$
2. CLUB TREASURER REPORTS AND/OR TREASURERS BOOK: $\qquad$
(Attach copies at end of report form)
3. CLUB MEMBER EXTRA 4-H PROJECT, LIVESTOCK TAGS, FLASHDRIVE FEES: $\qquad$
Check \#: $\qquad$ Amount: $\qquad$
4. ATTENDANCE: Meetings held from October to September of Current 4-H Year

Number of business meetings held (Minimum of 6 meetings REQUIRED per 4-H year)
(Based on a percentage of members in attendance)

| Month | \# Members <br> Enrolled | \# Members <br> Present | Percent <br> Attendance |
| :--- | :--- | :--- | :--- |
| October |  |  |  |
| November |  |  |  |
| December |  |  |  |
| January |  |  |  |
| February |  |  |  |
| March |  |  |  |
| April |  |  |  |
| May |  |  |  |
| June |  |  |  |
| July |  |  |  |
| August |  |  |  |
| September |  |  |  |
| Average <br> Attendance |  |  |  |

5. 4-H PROMOTION: Give a brief title of activities and number of membersparticipating.

A NATIONAL 4-H WEEK: $\qquad$ \# of Participants $\qquad$
B. 4-H RECRUITMENT PROMOTIONS: $\qquad$ \# of Participants $\qquad$
C. 4-H CLUB FUNDRAISERS: $\qquad$ \# of Participants $\qquad$
D. OTHER 4-H PROMOTIONS: $\qquad$ \# of Participants $\qquad$
6. 4-H COMMUNITY SERVICE:

| Event / Activity | Brief Description of Service / Who Benefited | Date | \# of <br> Participants |
| :--- | :--- | :--- | :--- |
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7. RIO ARRIBA COUNTY 4-H CONTEST PARTICIPATION (including shooting sports): \# Enrolled in Club _ \# of Participants ___

| Participant Name | Contest(s) |
| :--- | :--- |
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## 8. PUBLIC SPEAKING/DEMONSTRATIONS:

List of members participating in public speaking opportunities and/or demonstrations on the club level.

| Name of Participant | Speech or Demo | Name of Participant | Speech or Demo |
| :--- | :--- | :--- | :--- |
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## 9. 4-H MEMBER RECORD BOOKS:

\# of Members Submitting County 4-H Record Books $\qquad$

| Name of Member | Name of Member | Name of Member | Name of Member |
| :--- | :--- | :--- | :--- |
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## 10. COUNTY COUNCIL PARTICIPATION:

A. Number of Members who attended 4-H Club Officer Training
B. Number of Members who participated in County 4-H Fun Day
C. Number of Members who participated in County 4-H Camp
D. Number of Members who participated in 4-H Day at the Roundhouse in Santa Fe $\qquad$
E. Number of Members \& Leaders attending 4-H Council Meetings

October:__ I _ November:__ _ J January:__ I __ March:___ ___ May:__ I __ July:__ I__

## 11. RIO ARRIBA COUNTY FAIR EXHIBITS:

Includes both livestock, small animal and indoor exhibitors, not the number of exhibits.
Animals must have been shown through 4-H not FFA.

| Participant Name | (Check one or both entry areas) |  |
| :--- | :--- | :--- |
|  | Indoor | Animal |
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## STATEMENT BY 4-H CLUB ORGANIZATIONAL LEADER

This report accurately reflects this 4-H club's financial records as well as the member and leader participation in the above mentioned 4-H meetings, contests, events, and activities.

4-H Club Organizational Leader's Signature: $\qquad$ Date: $\qquad$

